

Re: Minford Area Sanitary Sewer System

Scioto County is presently making plans to construct sanitary sewers in your neighborhood. Currently the County has federal and state funding to complete the design portion of the project but we do not have construction funding – the project will not be built if we are unable to obtain construction funding. If we are successful in obtaining construction funding, work on the project will begin no earlier than November 2009 with customer connections beginning immediately after construction is complete.

Scioto County has hired the engineering firm of EMH&T, Inc. to design this system. You may see crews from EMH&T, Inc. and other consultants in your neighborhood performing the necessary field work to ensure these sewers are designed to meet the needs of the affected residences.

In order to complete the best design possible, our consultant needs your help concerning the location of your existing sewer line and septic tank. Enclosed please find a form titled “Facilities Information Form for Sanitary Sewer Service Connection.” This form is two pages long and is labeled with steps #1 – 6. Please complete this form and return it in the self-addressed envelope.

Concerning the form, please refer to the following for direction in completing each step:

Step #1 – Please indicate the street address for your residence.

Step #2 – Please list the roadway(s) that adjoin your residence. Also, please mark the location where your sewer line leaves your residence and where your septic tank is located. If you do not know where your septic tank is located please mark the blank next to “septic tank location unknown.”

Step #3 – Please mark the type of structure of your residence.

Step #4 – Please mark how your sewer line exits your residence – through the wall or through the floor.

Step #5 – Please indicate the distance:

“A” – From the first floor to the top of the basement ceiling or, if no basement, from the first floor to the bottom of the floor joists in the crawlspace.

“B” – From the basement ceiling to the center of the sewer pipe where it exits your residence or, if no basement, from the bottom of the floor joists to the center of the sewer pipe where it exits your residence. If your sewer pipe exits through the basement floor or down into a crawlspace please leave this box blank.

“C” – From the basement ceiling to the basement floor or, if no basement, from the bottom of the floor joists to the crawlspace.

Step #6 – If you have a basement, please mark any of the listed items if they are located in your basement.

In addition to the information you provide, it will also be necessary for our survey crews to determine the first floor elevation of your house and to take topographic information in the area. Again, the purpose of obtaining this information is to make sure that we provide you with the best sewer connection option possible given the layout of your existing sewer line location. A completed form marked “Example” is enclosed for your reference.

Please note that completion of this form is not legally required. Be advised, however, that if your residence is capable of being served by the proposed sewer system you will be required to connect to the system. The more information we have about your existing sewer line the better we will be able to provide sewer service to you.

If you have questions or concerns about the project or the form, please do not hesitate to call our office at 740-355-8249. We look forward to partnering with you on this project and responding to your questions and concerns.

Sincerely,



Darren LeBrun, P.E., P.S.  
Scioto County Sanitary Engineer

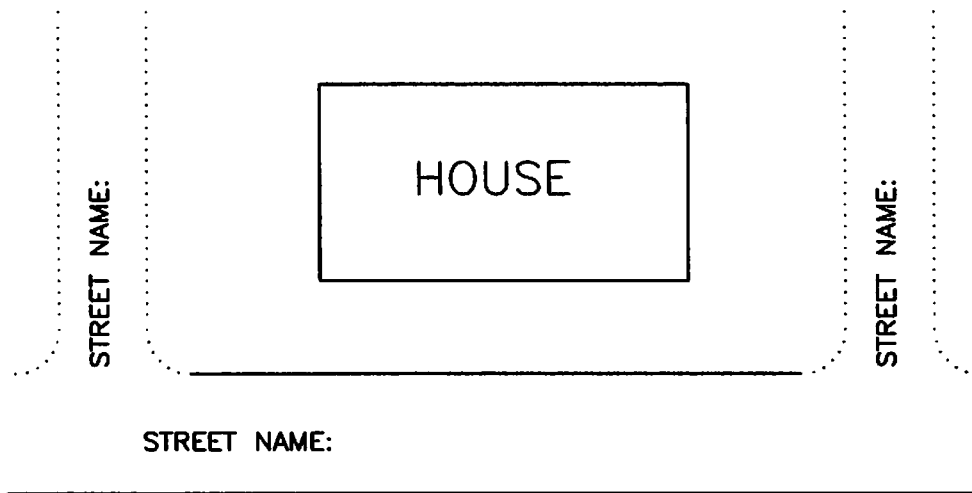
FACILITIES INFORMATION FORM  
FOR  
SANITARY SEWER SERVICE CONNECTION

STEP #1

PROPERTY ADDRESS: \_\_\_\_\_

STEP #2

PLAN VIEW



SEPTIC TANK LOCATION UNKNOWN \_\_\_\_\_

STEP #3

TYPE OF STRUCTURE

BASEMENT \_\_\_\_\_ BILEVEL \_\_\_\_\_ SLAB ON GRADE \_\_\_\_\_ CRAWL SPACE \_\_\_\_\_

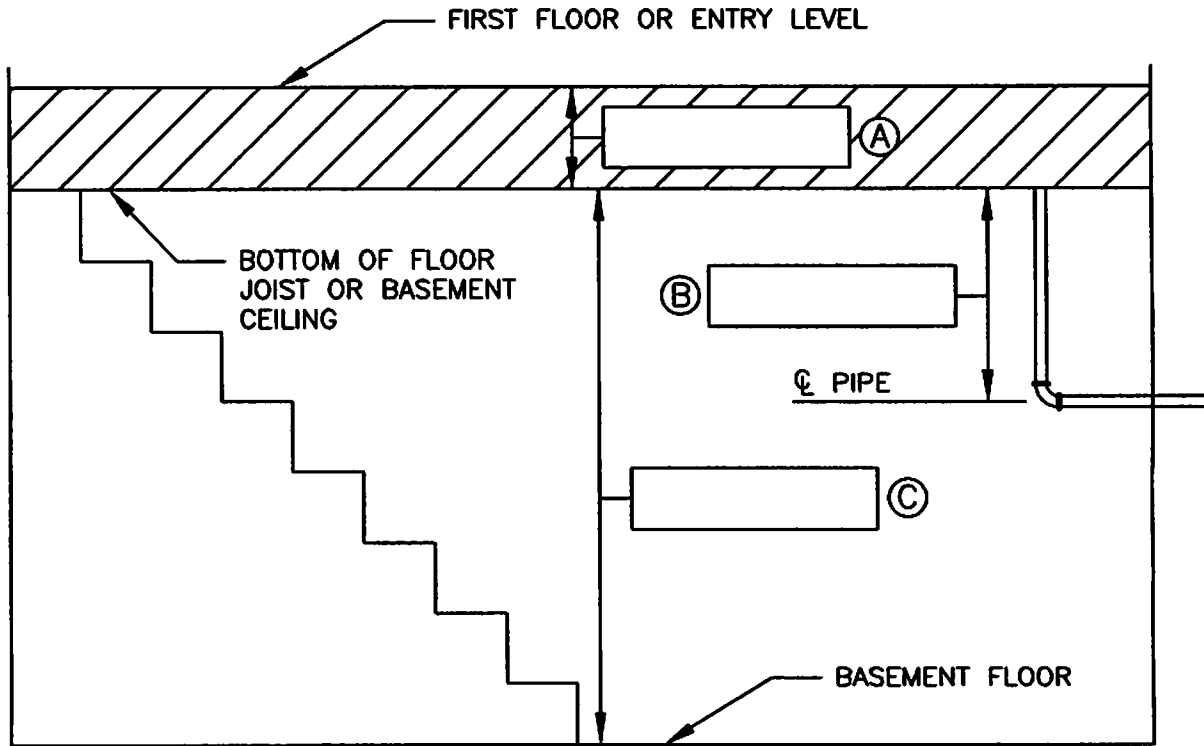
STEP #4

LOCATION OF SEWER EXITING YOUR HOUSE

THROUGH BASEMENT OR LOWER LEVEL WALL \_\_\_\_\_ THROUGH BASEMENT OR LOWER LEVEL FLOOR \_\_\_\_\_

STEP #5

BASEMENT OR LOWER LEVEL MEASUREMENTS



STEP #6

BASEMENT OR LOWER LEVEL FACILITIES

- SINK \_\_\_\_\_
- SHOWER \_\_\_\_\_
- TOILET \_\_\_\_\_
- WASHER \_\_\_\_\_
- SUMP PUMP \_\_\_\_\_
- SANITARY PUMP \_\_\_\_\_
- FLOOR DRAIN \_\_\_\_\_
- OTHER \_\_\_\_\_

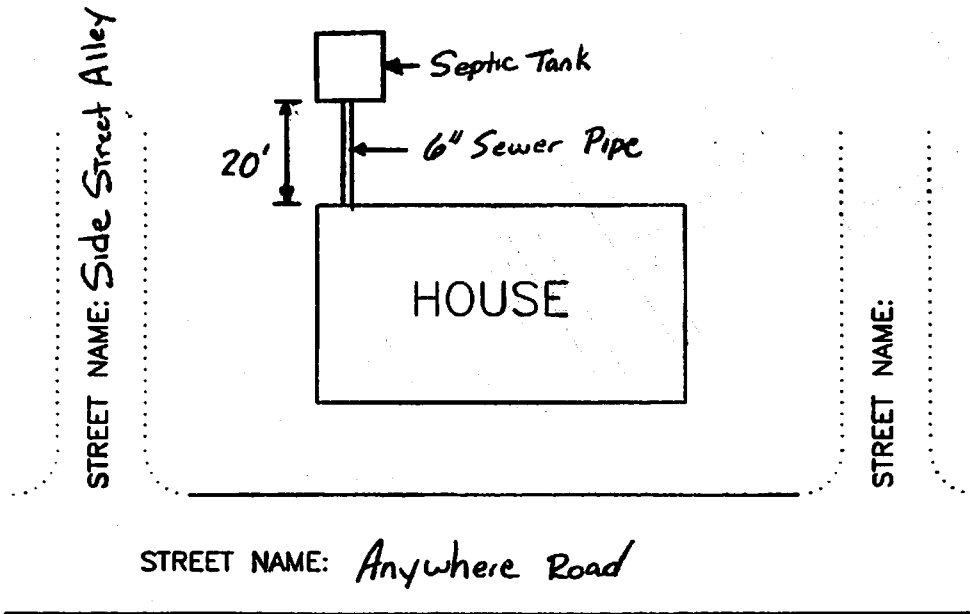
FACILITIES INFORMATION FORM  
FOR  
SANITARY SEWER SERVICE CONNECTION

STEP #1

PROPERTY ADDRESS: 100 Anywhere Road

STEP #2

PLAN VIEW



SEPTIC TANK LOCATION UNKNOWN \_\_\_\_\_

STEP #3

TYPE OF STRUCTURE

BASEMENT  BILEVEL \_\_\_\_\_ SLAB ON GRADE \_\_\_\_\_ CRAWL SPACE \_\_\_\_\_

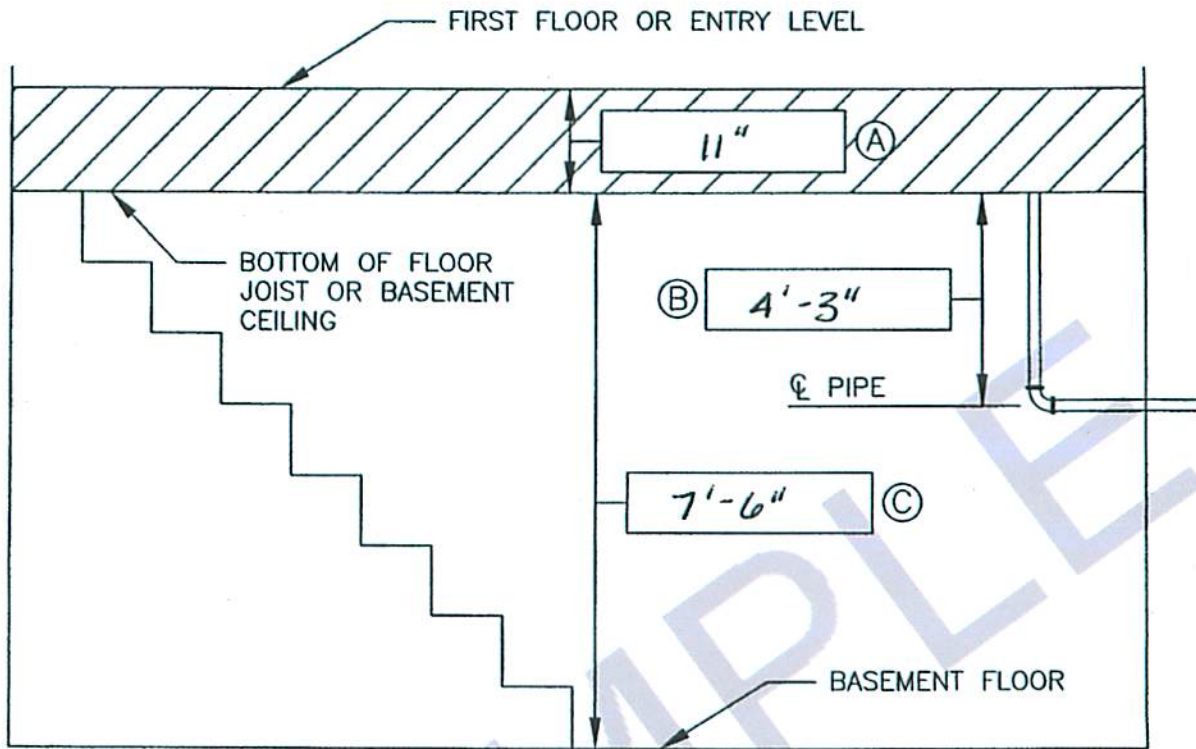
STEP #4

LOCATION OF SEWER EXITING YOUR HOUSE

THROUGH BASEMENT OR LOWER LEVEL WALL  THROUGH BASEMENT OR LOWER LEVEL FLOOR \_\_\_\_\_

STEP #5

BASEMENT OR LOWER LEVEL MEASUREMENTS



STEP #6

BASEMENT OR LOWER LEVEL FACILITIES

- SINK \_\_\_\_\_
- SHOWER \_\_\_\_\_
- TOILET \_\_\_\_\_
- WASHER \_\_\_\_\_
- SUMP PUMP
- SANITARY PUMP \_\_\_\_\_
- FLOOR DRAIN
- OTHER \_\_\_\_\_